

## The Sixth Form College

### Configure Remote Access - Via Your Own Device

After you have installed the Remote Access Client Software (vWorkspace) you will need to perform a one-time configuration to set it up.

*Prior to September 2016 Users were able to access the system via web browser only, however the Software Supplier has now revised the connection, so as of September 2016 the below instructions are the preferred method.*

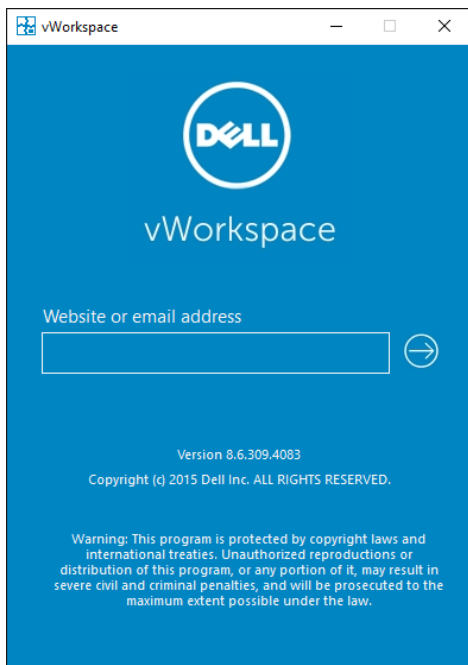
#### Configure Remote Access (vWorkspace)

1. On your desktop you should have an icon called 'vWorkspace' that looks like this;



Double click on it

2. You will then be presented with the vWorkspace Connector Page;

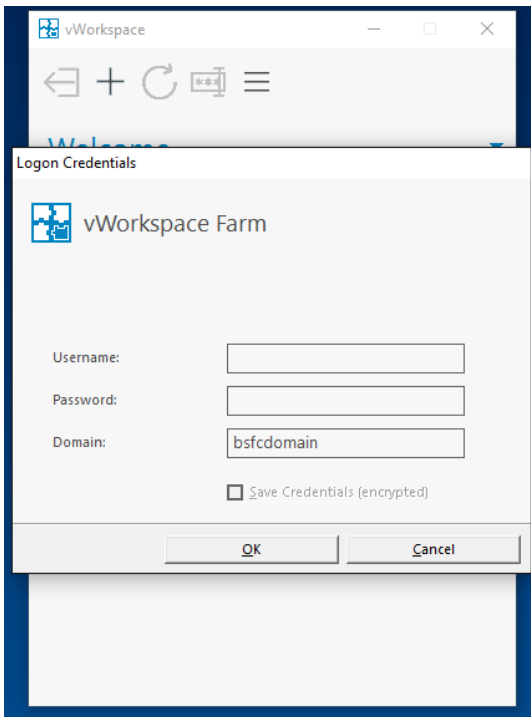


In the 'Website or email address box' please enter the following **exactly**

<https://desktop.bsfc.ac.uk/bsfc.xml>

then either click the arrow to the right, or press enter. The software will then configure itself.

3. The software will then present you with your login screen – this is the screen you will now see each time you open the App.

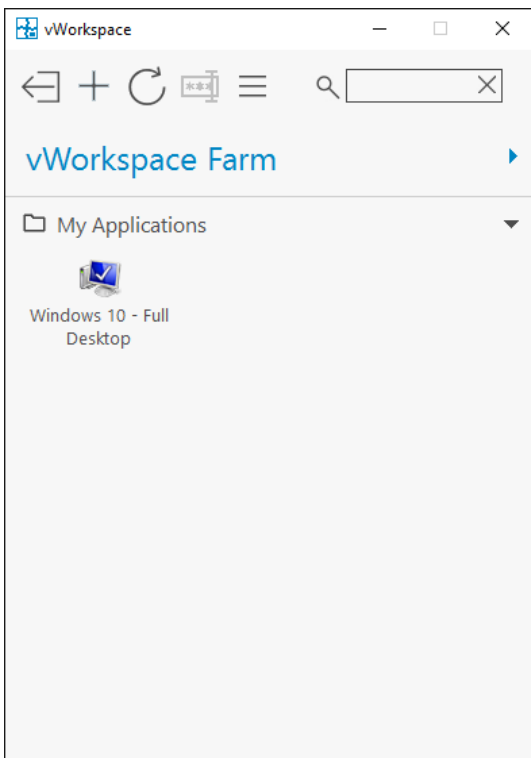


Enter your network username and password in the appropriate fields.

Leave domain as the default 'bsfcdomain'.

Click OK

4. You will then be presented with the list of allowed Published Applications; Click on '**Windows 10 – Full Desktop**' and the system will then log you into the Remote Access System.



As with computers in the college when you have finished your session, double click the 'Log Off This PC' on the desktop to ensure you are correctly logged out and your personal data is protected.